



# REGISTRATION AND HOUSING FORM

**All registrations must be submitted by Friday, 13 October.**

Contact [reregistration@rotary.org](mailto:reregistration@rotary.org) with questions.

Two ways to register:

1. Register online and receive an immediate confirmation (district governor-elect and partner registration only)  
[my.rotary.org/en/exchange-ideas/events/international-assembly](https://my.rotary.org/en/exchange-ideas/events/international-assembly)
2. Email your form to [reregistration@rotary.org](mailto:reregistration@rotary.org) (if not including payment information) or fax your form to +1-847-556-2194. A confirmation of your registration will be emailed to you.

## PARTICIPANT INFORMATION

Complete the fields exactly as you would like your name badge to appear. The information provided by district governors-elect should reflect the same information provided on nominee data forms.

|  |                                      |
|--|--------------------------------------|
| FAMILY NAME  | FIRST NAME AND MIDDLE INITIAL        |
| BADGE/CALL NAME (Example: Jenny, if full name is Jennifer Smith) | CLASSIFICATION/FORMER CLASSIFICATION |
| DISTRICT   | EMAIL                                |

Is your partner attending? ☐ Yes ☐ No If yes, fill in the information in shaded box below.

### Please note the specific badge requirements for Rotarian and non-Rotarian partners.

|   |                               |                 |
|---|-------------------------------|-----------------|
| FAMILY NAME   | FIRST NAME AND MIDDLE INITIAL | BADGE/CALL NAME |
| CLASSIFICATION/FORMER CLASSIFICATION ( <b>Rotarians only</b> )                                |                               | DISTRICT        |
| ROTARY CLUB (Rotarians) <b>OR</b> CITY OF RESIDENCE (Non-Rotarians) <b>AND</b> STATE/PROVINCE |                               | COUNTRY         |

#### Partner Language Preference

For written materials received at the International Assembly:

☐ Chinese ☐ English ☐ French ☐ Italian ☐ Japanese ☐ Korean ☐ Portuguese ☐ Spanish

For participating in discussions at the International Assembly:

☐ Chinese ☐ English ☐ French ☐ German ☐ Hindi ☐ Italian ☐ Japanese  
☐ Korean ☐ Portuguese ☐ Spanish ☐ Swedish

**Partner Level of Rotary Knowledge:** ☐ Beginner ☐ Advanced ☐ Unsure

## EMERGENCY CONTACT INFORMATION (REQUIRED)

In case of an emergency during the meeting, contact:

|      |  |
|------|--|
| NAME | PHONE (Include country and city codes) |
|------|--|

## MEALS

All district governors-elect, funded partners, official paid participants, and learning facilitators are required to participate in the meal plan. Credit cannot be given for meals not taken by any participant. RI-funded speakers have the option of participating in the meal plan.

If you are a speaker, please indicate your participation. ☐ Yes ☐ No

Please indicate the special dietary need for you and your partner by checking from the list below:

|         | Low sugar                | Gluten-free              | Vegetarian               | Vegan                    | No red meat              | No fish                  | No shellfish             |
|---------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Self    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Partner | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

PLEASE NOTE: Pork is NOT served at any meal function.

Specify any food allergies: \_\_\_\_\_

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## REQUEST DISABILITY ACCOMMODATIONS OR ACCESSIBILITY NEEDS

So RI can properly prepare for your time at the assembly, please indicate any arrangements to be made to accommodate your needs. Please check all that apply:

- |   |  |
|---|--|
| <input type="checkbox"/> Mobility-accessible room | <input type="checkbox"/> I require an assisted listening device  |
| <input type="checkbox"/> Hearing-accessible room  | <input type="checkbox"/> I require a wheelchair/scooter          |
| <input type="checkbox"/> Braille materials needed | <input type="checkbox"/> I am bringing my own wheelchair/scooter |
| <input type="checkbox"/> Other: _____             |  |

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## HOTEL

Each district governor-elect, official paid participant, learning facilitator, and RI-funded speaker will have a standard room reserved at Rosen Shingle Creek. Please indicate your bed type:

- ☐ One Bed   ☐ Two Beds

Arrival: Sunday, 7 January (For learning facilitators: Monday, 1 January)

Departure: Friday, 12 January

RI Travel Services will confirm your approved travel dates. Rotary's Housing department will secure hotel reservations based on the approved length of stay.

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## PHONE CARDS

Phone cards will only be distributed to district governors-elect and learning facilitators upon request. Indicate below if you will need a phone card.

- ☐ I require a phone card.

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## RELEASE

By registering for, attending, participating in, or visiting the Rotary International Assembly, any official activities and events, any affiliated events and activities, and any virtual aspects of the assembly, you consent to be photographed or recorded by any means, including still photography, audio, interview, and video recording ("Recordings"). Rotary may use the Recordings on its website, in its print and electronic publications, and on communications platforms and social media for promotional and marketing purposes, and retains the Recordings for historical and research purposes. You grant Rotary a perpetual, worldwide, royalty-free right to use, copy, display, modify, distribute, publish, reproduce, transmit, broadcast, stream, webcast, publicly perform, translate, transcribe, adapt, create derivative works of, and license the Recordings and your image, name, statements, likeness, personal information, and voice for promotional, marketing, and educational purposes without Rotary International or The Rotary Foundation incurring debts or liabilities of any kind.

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## PERSONAL INFORMATION SHARING/PRIVACY

Your privacy is important to Rotary International ("RI"), and the personal data you share with RI will only be used for official Rotary business. This means that your personal data will be used to enable your attendance and participation during the assembly and to facilitate your assembly experience (for example, printing name badges and for hotel room bookings). Personal data you provide when registering may be shared internally and with Rotary service providers and vendors (for example, hotel and transportation vendors, and the virtual platform vendor). You may receive information about the assembly and supplementary services via email. You may object to the use of your email address at any time by sending a message to [reregistration@rotary.org](mailto:reregistration@rotary.org). Personal data collected on this form is subject to [Rotary's privacy policy](#).

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## ATTENDANCE AND SECURITY

For security purposes, all registrants must show photo identification (driver's license or passport) at the assembly venue to obtain their badge. RI reserves the right to check photo identification at any time during the assembly. Badges that do not match will be confiscated and violators will be ejected. RI reserves the right to inspect all purses and bags. Registrants may refuse inspection; however, RI reserves the right to prevent entry.

In attending the assembly, you acknowledge that there is risk of exposure to viruses and communicable diseases where people are present, and assume such risk by attending the event. You agree to abide by all policies and procedures set forth by Rotary International, and all local, state, and federal laws, rules, and regulations including social distancing and face covering orders.

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## SIGNATURE

By submitting this registration form, I agree to the terms and notices in this form and the Rotary privacy policy.

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SIGNATURE (Electronic submission of this form constitutes a signature)

DATE