



**MINUTES**  
**of the**  
**JUNE 2021**  
**ROTARY FOUNDATION**  
**BOARD OF TRUSTEES MEETING**

**ROTARY FOUNDATION TRUSTEES**  
**2020–21**

**CHAIR**

**K.R. Ravindran**  
Colombo, Sri Lanka  
(Rotary Club of Colombo)

**VICE CHAIR**

**Michael F. Webb**  
Somerset, England  
(Rotary Club of Mendip)

**CHAIR-ELECT**

**John F. Germ**  
Chattanooga, TN, USA  
(Rotary Club of Chattanooga)

**GENERAL SECRETARY**

**John Hewko**  
Evanston, IL, USA  
(Rotary Club of Kyiv, Ukraine)

**OTHER TRUSTEES**

**Jorge Aufranc**  
Guatemala City, Guatemala  
(Rotary Club of Guatemala Sur)

**Brenda M. Cressey**  
Wells, ME, USA  
(Rotary Club of Paso Robles)

**Marcelo Demétrio Haick**  
São Paulo, Brazil  
(Rotary Club of Santos-Praia)

**Per Høyen**  
Gelsted, Denmark  
(Rotary Club of Aarup)

**Hsiu-Ming Lin**  
Taipei, Taiwan  
(Rotary Club of Taipei Tungteh)

**Geeta Manek**  
Nairobi, Kenya  
(Rotary Club of Muthaiga)

**Aziz Memon**  
Karachi, Pakistan  
(Rotary Club of Karachi)

**Barry Rassin**  
Nassau, Bahamas  
(Rotary Club of Nassau)

**Ian H. S. Riseley**  
Black Rock, Victoria, Australia  
(Rotary Club of Sandringham)

**Dean Rohrs**  
British Columbia, Canada  
(Rotary Club of Langley Central)

**Gulam A. Vahanvaty**  
Mumbai, Mah., India (Rotary Club of Bombay)

**Sangkoo Yun**  
Jongro-Gu, Republic of Korea  
(Rotary Club of Sae Hanyang)

**SPECIAL ADVISER**

**Akira Miki**  
Himeji Hyogo, Japan (Rotary Club of Himeji)

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*\* filed only with the official copy of these minutes*



# MINUTES

of the

June 2021

## Rotary Foundation Board of Trustees Meeting

The Rotary Foundation Board of Trustees met virtually on 17 June 2021

Present were: Chair K. R. Ravindran, Vice Chair Michael F. Webb, Chair-elect John F. Germ, other Trustees Jorge Aufranc, Brenda M. Cressey, Marcelo Haick, Per Høyen, Hsiu Ming Lin, Geeta K. Manek, Aziz Memon, Barry Rassin, Ian H.S. Riseley, Dean Rohrs, Gulam A. Vahanvaty, Sangkoo Yun, and General Secretary John Hewko. Akira Miki attended as Special Advisor from Japan. President Holger Knaack attended as observer and Director Floyd Lancia attended as Board liaison. At the invitation of Chair Ravindran, incoming Trustees Mark Daniel Maloney and Larry Lunsford also attended the meeting.

Andrew McDonald served as secretary of the meeting with assistance from Matt Hohmann. Other staff present were David Alexander, Jim Barnes, Victor Barnes, Michele Berg, Julie Burke, Meredith Burlew, Paul Haisman, Eric Jones, Carol Pandak, Christian Pepera, Steven Routburg, Christine Sanders, Eric Schmelling, Tom Thorfinnson, Doris Xie, and Nora Zei. Nobuko Andrews and Eiko Terao served as staff interpreters.

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### 141. Approval of the April 2021 Meeting Minutes

*Statement:* The general secretary distributed the April 2021 Trustees meeting minutes to each trustee.

*DECISION:* The Trustees approve their April 2021 meeting minutes and request the chairman to sign the official copy of those minutes.

### 142. Ratification of Decisions Taken on Behalf of the Trustees

*Statement:* Rotary Foundation Bylaws section 5.10 states that any officer acting on behalf of the Trustees shall report such action to the Trustees at their next scheduled meeting.

*DECISION:* The Trustees ratify the decisions taken on their behalf by those authorized to do so between 23

March and 31 May 2021, as shown in Appendix A, filed only with the official copy of these minutes.

### 143. General Secretary's Report

*Statement:* The general secretary presented an update on the work at the Secretariat since the April 2021 Trustees meeting.

*DECISION:* The Trustees receive the general secretary's report on the activities at the Secretariat since the April 2021 Trustees meeting.

### 144. Communications from the Board

*Statement:* Board liaison to the Trustees, Floyd Lancia, reported that at its May and June 2021 meetings, the Board took several decisions of interest to the Trustees. The Board had approved a diversity, equity, and inclusion training plan and requested that the Trustees also implement this training for current, incoming, and past foundation officers. The Board further requested that the Trustees amend their May 2021 decision regarding travel cost reductions to align with the Board's decision on regional leader allocations. Noting that the Board had placed clubs in Afghanistan into "non-districted status" beginning 1 July 2021, the Trustees discussed allowing the clubs in Afghanistan to participate in Rotary Foundation programs and grant opportunities.

*DECISION:* The Trustees

1. note the following decisions from the 21 May 2021 Board meeting:

167. Travel Cost Adjustments
169. COVID-19: 2021 Rotary Institutes

2. note the following decisions from the 10–11 June 2021 Board meeting:

176. Communications from the Trustees
183. Regional Leader Teams

184. Diversity, Equity, and Inclusion Task Force Report
187. Use of Rotary Masterbrand Signature for Programs of Scale Awardee(s)
195. Clubs in Afghanistan
199. 2021–22 Rotary Foundation Unrestricted Programs Budget

3. request the general secretary to provide diversity, equity, and inclusion training for incoming, current, and past Foundation officers;
4. in response to paragraph 2.k. of RI Board decision 168, May 2021, amend paragraph 2.i. of their decision 136, May 2021, as follows:

**136. 25 Percent Travel Cost Reduction**

2. [The Trustees] agree to the following actions that will result in reductions to the 2021–22 budget:

[text omitted]

- i. reduce individual regional leader and assistant coordinator allocations by ~~45~~ 10 percent and agree to evaluate results at the ~~June~~ April 2022 Trustees meeting;

5. agree to allow clubs in Afghanistan to participate in Rotary Foundation programs and grant opportunities, similar to other non-districted clubs designated with special Foundation participation status.

**145. The Rotary Foundation of the United Kingdom (RFUK) Board of Directors Composition**

*Statement:* To ensure compliance with the laws governing charities in the United Kingdom and to remove the potential for conflicts of interest, Vice Chair Webb recommended that the Trustees revise the role of the current Rotary Foundation trustee member of RFUK's board to be a non-voting member.

*DECISION:* The Trustees look with favor on revising the composition of RFUK's board of directors to include three voting directors and one non-voting director who shall be a current Rotary Foundation trustee and request an update at the January 2022 Trustees meeting.

DECISIONS 146–152

**International PolioPlus Committee Report**  
Virtual Meeting 8–9 June 2021

**146. International PolioPlus Committee Report**

*Statement:* The International PolioPlus Committee discussed reports on the status of the polio eradication program, grant requests, international advocacy activities, the Polio Eradication Advocacy Task Force for the United States, the End Polio Now: Countdown to History campaign, PolioPlus communications, PolioPlus partners and finances, the PolioPlus action plan for 2019–2023, a review of International PolioPlus Committee components, an update on the 2020–21 Service Awards for a Polio-Free World, and PolioPlus administration, among other topics.

*DECISION:* The Trustees thank the International PolioPlus Committee for its report.

**147. PolioPlus Grants: World Health Organization African Region (WHO/AFRO) Grant Request**

*Statement:* The World Health Organization African regional office (WHO/AFRO) and UNICEF requested grants for operational support in the Democratic Republic Congo and Nigeria and reallocation of funds for surveillance support in the African region.

*DECISION:* The Trustees

1. approve a PolioPlus grant in the amount of US\$5,272,520 to WHO for operational support for the following countries:

- DR Congo: \$4,440,500
- Nigeria: \$832,020

this grant to be released in accordance with Trustee policies;

2. agree to reallocate \$1,496,484 from unspent funds from previous grants to WHO for surveillance support in the African Region, this grant to be released in accordance with Trustee policies;
3. authorize the general secretary to execute an agreement letter with WHO to convey the funds on a scheduled basis. WHO will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
4. note that these are one-year grants that must be fully expended by 31 August 2022;

5. note that these grants, if fully expended, will increase total PolioPlus grants as follows:

- African Region from:  
\$240,220,184 to \$241,716,668;
- DR Congo from:  
\$87,515,169 to \$91,955,669;
- Nigeria from:  
\$281,720,401 to \$282,552,421.

**148. PolioPlus Grants: Combined World Health Organization Eastern Mediterranean Region (WHO/EMRO) and UNICEF Grant Request**

*Statement:* The World Health Organization Eastern Mediterranean regional office (WHO/EMRO) and UNICEF requested grants for social mobilization and operational support in Afghanistan and Pakistan and surveillance support in Pakistan.

**DECISION:** The Trustees

1. approve a PolioPlus grant in the amount of US\$9,175,622 to UNICEF for social mobilization support in the following countries:

- Afghanistan: \$2,446,806
- Afghanistan/LDS: \$1,000,000
- Pakistan: \$5,728,816

this grant to be released in accordance with Trustee policies;

2. approve a PolioPlus grant in the amount of \$3,860,560 to WHO for operational support in the following countries:

- Afghanistan: \$2,683,560
- Pakistan: \$1,177,000

this grant to be released in accordance with Trustee policies;

3. approve a PolioPlus grant in the amount of \$5,696,406 to UNICEF for operational support in Pakistan, this grant to be released in accordance with Trustee policies;
4. approve a PolioPlus grant in the amount of \$4,657,175 to WHO for surveillance support in Pakistan, this grant to be released in accordance with Trustee policies;

5. authorize the general secretary to execute agreement letters with WHO and UNICEF to convey the funds on a scheduled basis. WHO and UNICEF will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;

6. note that these are one-year grants that must be fully expended by 31 August 2022;

7. note that these grants, if fully expended, will increase total PolioPlus grants as follows:

- Afghanistan from:  
\$206,743,117 to \$212,873,483;
- Pakistan from:  
\$290,518,535 to \$307,777,932.

**149. PolioPlus Grants: Combined World Health Organization and UNICEF Polio Outbreak Response Grant Request**

*Statement:* UNICEF and the WHO requested a grant for social mobilization support and operational support for polio outbreak response activities.

**DECISION:** The Trustees

1. approve a PolioPlus grant in the amount of US\$3,651,106 to UNICEF to support social mobilization for outbreak response activities;

2. approve a PolioPlus grant in the amount of \$3,651,105 to WHO to support operational support for outbreak response activities;

3. authorize the general secretary to execute agreement letters with UNICEF and WHO. UNICEF and WHO will apply the funds to the appropriate project under such controls and conditions as the agreement specifies;

4. note that these are one-year grants that must be fully expended by 31 August 2022;

5. note that these grants, if fully expended, will increase PolioPlus grants for outbreak response as follows:

- UNICEF from:  
\$7,461,068 to \$11,112,174;
- WHO from:  
\$5,925,420 to \$9,576,525.

**150. PolioPlus Grants: World Health Organization nOPV2 Stockpile Grant Request**

*Statement:* The World Health Organization requested a grant for the replenishment of the mOPV2 vaccine stockpile.

**DECISION:** The Trustees

1. approve a PolioPlus grant in the amount of US\$12,360,000 to WHO for the replenishment of the nOPV2 stockpile;
2. authorize the general secretary to execute an agreement letter with WHO. WHO will apply the funds to the appropriate project under such controls and conditions as the agreement specifies;
3. note that this is a one-year grant that must be fully expended by 31 August 2022;
4. note that this grant, if fully expended, will bring the total PolioPlus grants to WHO/Vaccine to \$49,066,523.

**151. PolioPlus Grants: World Health Organization Polio Research Committee Grant Request**

*Statement:* The World Health Organization Polio Research Committee requested a grant to support the implementation of polio eradication research activities in Israel and Nepal.

**DECISION:** The Trustees

1. approve a PolioPlus grant in the amount of US\$686,882 to WHO for the implementation of polio eradication research activities in Israel and Nepal, as proposed by the Polio Research Committee;
2. authorize the general secretary to execute an agreement letter with WHO to convey the funds on a scheduled basis. WHO will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
3. note that this is a two-year grant that must be fully expended by 31 August 2023;

4. note that this grant, if fully expended, will bring the total PolioPlus grants to WHO/Research to \$37,472,943.

**152. PolioPlus Grants: World Health Organization Core Grant Extension Request**

*Statement:* The World Health Organization requested a core grant extension for a team of polio eradication technical experts.

**DECISION:** The Trustees

1. agree to provide funding for the period 1 July 2021–30 June 2022 for a team of polio eradication technical experts, four positions at the global level and two positions in two of WHO's six regions;
2. allocate US\$1,988,624 from the PolioPlus Fund for this purpose, as indicated in the grant proposal;
3. authorize the general secretary to execute an agreement letter with WHO to convey the funds on a scheduled basis. WHO will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
4. note that this is a one-year grant that must be fully expended by 31 August 2022;
5. note that this grant, if fully expended, will bring the total PolioPlus grants to WHO/CORE to \$46,039,730.

\* \* \* \* \*

**153. Polio Campaign Update**

*Statement:* The Trustees discussed contingencies for addressing any shortfalls should the 2020–21 Gates Foundation PolioPlus fundraising goal not be met.

**DECISION:** The Trustees agree that if the US\$50 million PolioPlus fundraising goal for 2020–21 is not raised by the end of the Rotary year, the remaining 2020–21 World Fund PolioPlus match budget may be used to reach \$50 million, with any remaining funds that are needed to reach this goal to come from the Operating Reserve and be recorded in 2020–21.

#### 154. Update on District 3272 (Pakistan)

*Statement:* In decision 123, April 2019, the Trustees agreed that District 3272 and all member clubs can fully participate in Rotary grants and extended the appointment of Past Governor K. M. Zainul Abedin as special adviser until 30 June 2021. Chair Ravindran reported on recent issues within District 3272 leadership that have damaged the district's ability to successfully implement Foundation grants and have also negatively affected Rotary membership in the district.

**DECISION:** The Trustees

1. note with disappointment that recent correspondence from District 3272 leadership concerning the District Stewardship Committee raises doubts about the district's ability to successfully implement Rotary grants;
2. agree to suspend District 3272 from further participation in Rotary grants, effective 1 July 2021, if the district fails to submit a signed resolution that documents the expected behavior of district leadership by 30 June 2021;
3. request the Stewardship Committee to provide an update at the October 2021 Trustees meeting.

#### 155. Rotary Foundation Financial Review

*Statement:* To ensure that the Trustees are fully aware of the status of TRF finances before they consider Trustee items with potential financial impact, the chair of the Rotary Foundation Finance Committee reviews the current status of Foundation finances, including current and future revenues and expenses, with the Trustees at the outset of each meeting.

**DECISION:** The Trustees thank Trustee Riseley for his report on the status of TRF finances.

#### 156. Travel Cost Adjustments

*Statement:* In decision 108, April 2021, the Trustees requested their Executive Committee, in collaboration with the general secretary, to review Rotary's 2020–21 travel cost savings and propose further reductions to Rotary's projected 2021–22 travel costs by 25 percent by identifying reductions for specific activities. In decision 136, May 2021, the Trustees reviewed a list of Foundation activities identified for reductions and

requested the Executive Committee to review whether to remove future funding for these activities. The Executive Committee reported that more time was necessary to analyze those activities targeted for possible future funding cuts.

**DECISION:** The Trustees note that the 2021–22 Executive Committee will review whether to remove future funding for the activities identified in point 2 of their May 2021 decision 129, for report to the Trustees no later than at their March 2022 meeting.

#### 157. Finance Committee Report: 2021–22 Rotary Foundation Budget: Contributions, Other Income, Net Investment Return, Program Awards and Operating Expenses

*Statement:* The Trustees annually approve a contributions and program awards budget for the following year. The portion of the budget that relates to expenditure of unrestricted contributions for program awards requires Board approval.

**DECISION:** The Trustees

1. reaffirm the 2021–22 contributions budget of US\$338,486,000;
2. reaffirm the 2021–22 net investment earnings budget of \$40,288,000 and the grants and other income budget of \$424,000;
3. reaffirm the 2021–22 total program awards expenditures budget of \$312,544,000 from the following funding sources:

Annual Fund.....	\$168,544,000
PolioPlus Fund.....	\$135,500,000
Donor Advised Funds .....	\$8,500,000

4. in accordance with RI Bylaw article 22.030, request the RI Board to approve the 2021–22 budget for program award expenditures from the Annual Fund unrestricted contributions:

District Designated Fund.....	\$83,165,000
World Fund.....	\$41,969,000
Donor Advised Fund.....	<u>\$8,500,000</u>
<b>Total.....</b>	<b>\$133,634,000</b>

5. approve the 2021–22 Rotary Foundation operating budget of \$60,262,000;

6. authorize the general secretary for good cause, to exceed the operating budget in any category by up to five percent. The operating budget in total can be exceeded by up to five percent with approval of the Executive Committee and provided that an explanation of such expenditure is presented to the Trustees at their next scheduled meeting.

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Andrew McDonald  
Secretary of the Meeting

**ATTEST:**

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*Note:* Trustee Høyen requested that his negative vote on this item be recorded.

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John Hewko  
General Secretary, RI

**158. Investment Policy Statement of Principles**

*Statement:* In decision 128, April 2021, the Trustees requested the general secretary to draft a new Statement of Principles to implement a responsible investment policy. The general secretary presented the investment policy statement of principles that establishes a philosophical position, reasonable standards for investments, and guidelines for basic shareholder rights.

**DECISION:** The Trustees approve the responsible investment principles as shown in Appendix B and request the general secretary to incorporate the language of these responsible investment principles into the Statement of Investment Policy and Guidelines governing the management of TRF portfolios.

**159. Audit Committee Report**

*Statement:* The Audit Committee met virtually on 2 June 2021 and discussed recently completed audits, a summary of management action plans, the risk-based audit plan for fiscal year 2022, a report on Rotary's IT security and controls, and a report on governance and compliance sections of tax filing documents, among other topics.

**DECISION:** The Trustees thank the Audit Committee for its report.

**Adjournment**

The foregoing is a true record of the proceedings at the June 2021 Trustees meetings.

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K. R. Ravindran, Chair  
The Rotary Foundation

## APPENDIX B

### RESPONSIBLE INVESTMENT PRINCIPLES (Decision 158)

***The Rotary Foundation acts responsibly and invests responsibly.***

The Rotary Foundation recognizes that environmental, social and governance factors are material to the performance of investment portfolios, the objective of generating high long-term returns, and managing investment risk and aligns with its mission to act responsibly and create lasting positive change.

The Rotary Foundation will invest its financial resources and:

- promote alignment with its mission to act responsibly and create lasting positive change.
- incorporate environmental, social and governance factors into the investment analysis and decision-making process.
- consider investments which deliver tangible, measurable positive social and environmental impact in addition to the required financial return.
- be active and engaged owners and incorporate environmental, social and governance factors into the exercise of shareholder rights.

#### *Selection and retention of investments*

Maximum economic return is the primary criteria for selection and retention of investments, except in cases relating to the disposition of securities in certain circumstances described herein.

At no time will an investment be selected or retained for the purpose of encouraging or expressing approval of specific activities or, alternatively, for the purpose of placing The Rotary Foundation in a position to contest specific activities.

The Rotary Foundation will generally invest in companies demonstrating sound business practices, including a commitment to environmental sustainability, progressive work-place policies, responsible business operations particularly in jurisdictions that may not have a well-developed regulatory framework, ethical and

visionary leadership, and strong corporate governance practices.

The Rotary Foundation will avoid investing in companies that have systematically failed to protect the environment, human rights, workers, or prove unwilling to engage in a meaningful process of change and will typically avoid investment in companies with egregious environmental profiles, direct involvement with severe human rights abuses, pervasive or long-standing patterns of discriminatory behavior, a record of not addressing labor issues, and companies that derive significant revenue from producing, distributing, or marketing firearms, tobacco, pornography, or military weapons systems, cluster munitions, anti-personnel mines, and nuclear explosives.

#### *Exercise of shareholder rights*

The Rotary Foundation will exercise its right to vote on corporate matters and take such action to prevent or correct societal harm or social injury caused by a company's actions, products, or policies.

Where a finding has been made that a company's activities cause societal harm or social injury,

- The Rotary Foundation will vote, or cause its shares to be voted, for a proposition which seeks to eliminate or reduce the societal harm or social injury caused by a company's activities or develop a risk management regime,
- The Rotary Foundation will vote against a proposition which seeks to prevent such elimination, reduction, where a finding has been made that the activities which are the subject of the proposition cause societal harm or social injury, except in cases in which the proposition seeks to eliminate or reduce social injury by means which are found to be ineffective or unreasonable.

The Rotary Foundation will not vote its shares on any resolution which advances a position on a social or political question unrelated to the conduct of the company's business or the disposition of its assets.

*Divestment (sale) of individual securities held*

Where applicable, The Rotary Foundation will sell a security in circumstances where a finding has been made that a company's activities cause grave societal harm or social injury and:

- it is unlikely that, within a reasonable period of time, the exercise of shareholder rights will succeed in modifying the company's activities sufficiently to eliminate the societal harm or social injury, or
- it is unlikely that modification of the company's activities will, within the near future, have a sufficiently unfavorable economic impact on the company to cause The Rotary Foundation to sell the security under maximum economic return criterion, or
- it is likely that, in the normal course of portfolio management, the security in question will be sold before the action initiated by The Rotary Foundation can be completed.

The office of investment will implement these guidelines in a commercially prudent manner based on its reasoned judgment and consideration of the facts and circumstances.

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