



MINUTES
of the
OCTOBER 2019
ROTARY FOUNDATION
BOARD OF TRUSTEES MEETING

ROTARY FOUNDATION TRUSTEES
2019–20

CHAIR

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Taipei, Taiwan (Rotary Club of Taipei)

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Decatur, AL, USA (Rotary Club of Decatur)

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Colombo, Sri Lanka (Rotary Club of Colombo)

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(Rotary Club of Sandringham)

Gulam A. Vahanvaty
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Michael F. Webb
Somerset, England (Rotary Club of Mendip)

Sangkoo Yun
Jongro-Gu, Republic of Korea
(Rotary Club of Sae Hanyang)

Contents

19.	Approval of the June and August 2019 Meeting Minutes	1
20.	Ratification of Decisions Taken on Behalf of the Trustees	1
21.	General Secretary’s Report.....	1
22.	Communications from the Board.....	1
23.	Tentative Future Agenda	3
24.	2020–21 Annual Goals	3
25.	2020–21 Trustee Meeting Dates	3
26.	Election of Officers for 2020–21	4
27.	Updates to The Rotary Foundation Code of Policies	4
28.	Strategic Planning Committee Report	4
29.	Proposed TRF Committee Structure for 2020–21	4
30.	Sunsetting Working Group Report	4
31.	Reconsideration of Rotarian Sanction	4
32.	TRF Bylaws Amendment	5
33.	Fund Development Committee Report.....	5
34.	Rotary Peace Center – Makerere University	5
35.	Global Grant Scholarship Endowed Fund Policy Exception.....	6
36.	Arch Klumph Society Circle of Honor	6
37.	Affinity Credit Card Royalties.....	6
38.	CSR in India Pilot Update	6
39.	Low-Cost Shelters and Simple Schools Pilot	6
40.	Joint Committee on Partnerships Report	7
41.	Resource Partnership Opportunity.....	7
42.	Environmental Issues.....	7
43.	Peace Centers Committee Report	8
International PolioPlus Committee Report (44–48)		
44.	New Partner to the Global Polio Eradication Initiative	8
45.	PolioPlus Code of Policies Revisions.....	8
46.	PolioPlus Grants: Combined World Health Organization African Region (WHO/AFRO) and UNICEF Grant Request	8
47.	PolioPlus Grants: Combined World Health Organization Eastern Mediterranean Region (WHO/EMRO) and UNICEF Grant Request.....	9
48.	PolioPlus Grants: World Health Organization mOPV2 Stockpile Grant Request	10
49.	Report on Allegations	10
50.	Report on TRF Cadre of Technical Advisers	10
51.	Rotary Foundation Financial Review	11
52.	Finance Committee Report.....	11
53.	Audit Committee Report.....	11
54.	Public Benevolent Institution in Australia.....	11
55.	Proposed Changes to RI Resolutions on Financial Accounts and Services.....	11
56.	Investment Committee Update	12

Appendices

A.	Decisions Taken on Behalf of the Trustees (Decision 20) (Summary)	14
A.*	Decisions Taken on Behalf of the Trustees (Decision 20) (Complete)	
B.	Amendments to the Rotary Foundation Code of Policies Regarding Guidelines for Sponsorship of RI Meetings, Events, Projects and Programs (Decision 22).....	15
C.	2020–21 Annual Goals (Decision 24)	16
D.*	Amendments to The Rotary Foundation Code of Policies (Decision 27)	
E.*	2020–21 Proposed Worldwide Comprehensive Fundraising Goal (Decision 33)	
F.*	Naming Opportunities for the Makerere University Rotary Peace Center (Decision 34)	

G.*	Corporate Social Responsibility in India Recommended Pilot Evaluation Metrics (Decision 38)	
H.*	2020–21 Rotary Peace Fellowship Finalists (Decision 43)	
I.	Amendments to the Rotary Foundation Code of Policies Regarding the World-Competitive Selection Process Guidelines and Responsibilities of the District Rotary Peace Fellowship Subcommittee (Decision 43)	17
J.*	Amendments to The Rotary Foundation Code of Policies Regarding PolioPlus (Decision 45)	
K.*	Amendments to The Rotary Foundation Code of Policies Regarding the TRF Funding Model and Operating Reserve Policies (Decision 52)	
L.*	Amendments to The Rotary Foundation Resolution on Financial Accounts and Services (Decision 55)	

** Filed only with the official copy of these minutes*

MINUTES
of the
OCTOBER 2019 MEETING

Rotary Foundation Board of Trustees

The 2019–20 Rotary Foundation Trustees held their third meeting of the year on
28–30 October 2019 in Evanston, IL, USA

Present were Chair Gary C. K. Huang, Vice-Chair Kenneth M. Schuppert Jr., Chair-elect K. R. Ravindran, other Trustees Jorge Aufranc, Brenda M. Cressey, Hipólito S. Ferreira, John F. Germ, Per Høyen, Jennifer Jones, Seiji Kita, Julia D. Phelps, Ian H. S. Riseley, Gulam A. Vahanvaty, Michael F. Webb, Sangkoo Yun, and General Secretary John Hewko. Jeffrey Cadorette attended as director liaison.

Andrew McDonald served as secretary of the meeting with assistance from Matt Hohmann. Other staff present were David Alexander, Jim Barnes, Michele Berg, Julie Burke, Faiz Hanif, Eric Jones, Abby McNear, Carol Pandak, Steven Routburg, Eric Schmelling, Thomas Thorfinnson, and Doris Yuxue Xie. Misa Mais and Eiko Terao served as staff interpreters.

The general secretary prepared a memorandum of items for consideration at this meeting. Items from that memorandum, as well as other items considered during the meeting that were acted upon, constituted the meeting's agenda as follows:

* * * * *

19. Approval of the June and August 2019 Meeting Minutes

Statement: The general secretary distributed the June and August 2019 Trustees meeting minutes to each trustee.

DECISION: The Trustees approve their June and August 2019 meeting minutes and request the chairman to sign the official copy of those minutes.

20. Ratification of Decisions Taken on Behalf of the Trustees

Statement: Rotary Foundation Bylaws section 5.10 states that any officer acting on behalf of the Trustees shall report such action to the Trustees at their next scheduled meeting.

DECISION: The Trustees ratify the decisions taken on their behalf by those authorized to do so between 4 May and 16 September 2019, as shown in Appendix A, filed only with the official copy of these minutes.

21. General Secretary's Report

Statement: The general secretary presented an update on the work at the Secretariat since the June 2019 Trustees meeting.

DECISION: The Trustees receive the general secretary's report on the activities at the Secretariat since the June 2019 Trustees meeting.

22. Communications from the Board

Statement: At its October 2019 meeting, the Board took several decisions of interest to the Trustees, several of which requested Trustee action. The Board requested the Trustees to

- review their list of paid participants at the International Assembly and eliminated those that did not support the primary purpose of the meeting;
- review the meeting dates of Foundation committees with the aim to avoid the conflict when a committee with director members or liaisons is scheduled at the same time as a Board meeting;
- consider items from the Elevate Rotaract task force report that involve The Rotary Foundation;
- eliminate the TRF Awards Selection Committee and transfer the committee's responsibilities to the Membership Committee;
- participate in annual adult harassment training;
- consolidated the two regional leader teams in Germany, Liechtenstein, and Switzerland into one team to correspond with the Board's consolidation of the regional teams;
- amend sections of its Code of Policies where the Board had made corresponding amendments to its Code, including:
 - descriptions of various district role
 - the reimbursement of spouse travel expenses

- sponsorship approval for the RI convention
- the general secretary's authority to rescind an award.

DECISION: The Trustees

1. note the following decision from the October 2019 Board meeting:
 23. 2020–21 Annual Goals
 24. Communications from the Trustees
 25. Election of Foundation Trustees
 28. Indemnification of Secretariat Staff
 31. Proposed RI Committee Structure for 2020–21
 32. Timing of Committee Meetings
 34. Operations Review Committee Report: Training on Adult Harassment Policy and Removal of “Past Governor” Status
 38. Operations Review Committee Report: Official Participants at the International Assembly
 41. Strategic Planning Committee Report
 45. Shaping Rotary's Future Committee Report
 46. Joint Committee on Partnership
 47. Resource Partnership Opportunity
 51. Constitution and Bylaws Committee Report
 53. Expense Reimbursement Documentation
 54. Areas of Focus and Environmental Issues
 57. Elevate Rotaract Task Force Report
 59. Proposed Rotary Fellowship
 61. Policy Regarding Approval of RI Convention Sponsors
 67. Membership Committee Report
 71. Regional Leader Teams
 75. Audit Committee Report
 76. Proposed Changes to RI Resolutions on Financial Accounts and Services
2. request the general secretary to provide annual training on RI's adult harassment policies and procedures to incoming and current Trustees;
3. request the Executive Committee to review the Foundation-funded official participants to the International Assembly, for report at the January 2020 Trustees meeting;
4. agree to consider amendments to the Rotary Foundation Code of Policies regarding various Foundation role descriptions at the January 2020 Trustees meeting;
5. agree to review at its January 2020 meeting the issue of scheduling Foundation committee meetings (specifically those committees that have RI director members or liaisons) at the same time as Board meetings;
6. amend the Rotary Foundation Code of Policies regarding spouse travel reimbursements to clarify that the Foundation will not fund future travel of a Rotarian until they have fulfilled the requirements on the reimbursement of spouse travel expenses, as shown below:
 - 55.010.2. Reimbursement of Spouse Travel Expenses

TRF will reimburse Rotary spouse travel only if the function of the travel serves a bona fide business purpose for TRF and the amounts requested for reimbursement are substantiated by utilizing a “Reimbursable Activities of Spouse Form.” Rotarians and spouses who fail to fulfill these requirements shall not be reimbursed by TRF for any expenses associated with the travel and shall return to TRF all amounts paid to them or on their behalf by TRF in connection with the travel. Rotarians shall not be funded by TRF for future travel until these requirements are fulfilled. Persons who travel at TRF expense may be subject to income taxes on the value of the travel if the travel is not for a bona fide business purpose for TRF.
7. receive the Board's request to add the Environment as a new area of focus and note that the Trustees considered this matter as shown in decision 42 of these minutes;
8. agree to consider the Board's recommendations from the Elevate Rotaract Task Force at the June 2020 Trustees meeting;
9. amend Rotary Foundation Code of Policies section 60.130. regarding the guidelines for sponsorship of RI meetings, events, projects, and programs to provide that the RI president (when known) who presides over the convention shall be the solicitor and reviewer of prospective sponsors with the general secretary as shown in Appendix B;
10. amend Rotary Foundation Code of Policies section 51.060.5.5. as follows:

51.060.5.5. General Secretary Authority to Rescind an Award

The general secretary is authorized to deem ineligible any nomination of a Rotarian who is prohibited from participating in the programmatic activities of Rotary International or The Rotary Foundation at the time of selection.

The general secretary is further authorized to rescind an individual's Foundation Distinguished Service Award if requested by the nominator and in consultation with the Trustee chair, provided the award has not been presented or announced publicly and there are extraordinary circumstances that warrant such action. The general secretary in consultation with the Trustee chair may rescind past awards from recipients provided there are extraordinary circumstances that warrant such action.

11. do not agree to eliminate the TRF Awards Selection Committee;

12. regarding regional teams,

- a. combine the two regional leader teams (comprising Rotary Foundation coordinators, Rotary coordinators, Rotary public image coordinators, and endowment/major gifts advisers) that currently support the eighteen districts in Germany, Liechtenstein, and Switzerland into one team, beginning 1 July 2020;
- b. offer the members of those two regional leader teams the opportunity to complete their three-year terms and requests the general secretary to
 - a. review this change with the current regional leaders to determine which regional leaders would like to serve out their full appointed term;
 - b. update all references regarding regional leader teams serving the districts in Germany, Liechtenstein, and Switzerland to note just one regional leader team;

23. Tentative Future Agenda

Statement: At each meeting, the Trustees review a tentative agenda for their next meeting.

DECISION: The Trustees receive the tentative agenda for their January 2020 meeting.

24. 2020–21 Annual Goals

Statement: The Rotary Foundation Code of Policies provides that the annual Foundation goals be approved by the Trustees in the year preceding the year that the goals are to be in place. President-elect Knaack and Trustee Chairman-elect Ravindran presented a set of joint goals that align with the RI Strategic Plan and the Trustees' priorities.

DECISION: The Trustees adopt the 2020–21 annual goals for Rotary International and the Rotary Foundation, as shown in Appendix C.

25. 2020–21 Trustee Meeting Dates

Statement: Rotary Foundation Code of Policies section 22.010.1. provides that the annual Trustees meeting shall be held in October. The Rotary Foundation Bylaws section 4.2 provides that the Trustee chairman shall designate all other Trustee meetings.

DECISION: The Trustees

1. agree that they shall meet during 2020–21 as follows:

- 11 June 2020, Honolulu, Hawaii, USA (spouses included)
- 20–22 October 2020, Evanston, IL, USA (trustees only)
- 23 October 2020, Evanston, IL, USA – Joint meeting with RI Board
- 6–7 February 2021, Orlando, FL, USA (incoming trustees and spouses included)
- 13–15 April 2021, Evanston, IL, USA (incoming trustees included)
- 16 April 2021, Evanston, IL, USA – Joint meeting with RI Board
- 17 June 2021, Taipei, Taiwan (incoming trustees and spouses included)

2. authorizes the 2020–21 chairman to adjust the above dates and sites if circumstances require.

26. Election of Officers for 2020–21

Statement: Rotary Foundation Bylaws section 5.2 provides that the Trustee chair-elect and vice chair shall be annually elected by the Trustees for a one-year term.

DECISION: The Trustees

1. elect Trustee John F. Germ as their chair-elect to serve during 2020–21 as an officer of The Rotary Foundation of Rotary International, an Illinois not-for-profit corporation;
2. elect Trustee Michael F. Webb as their vice chair to serve during 2020–21 as an officer of The Rotary Foundation of Rotary International, an Illinois not-for-profit corporation.

27. Updates to The Rotary Foundation Code of Policies

Statement: Rotary Foundation Code of Policies section 22.010.7. requests the general secretary, at the conclusion of each Trustees meeting, to review the decisions taken by the Trustees at that meeting and prepare a report listing the decisions that might be added to The Rotary Foundation Code of Policies. The general secretary also recommends amendments to the Code to reflect current practices, language, or other factors.

DECISION: The Trustees amend the Rotary Foundation Code of Policies as shown in Appendix D, filed only with the official copy of these minutes.

28. Strategic Planning Committee Report

Statement: The Strategic Planning Committee met on 1–2 October 2019 in Evanston, IL, USA, and reviewed reports from various working groups, including one that studied the possibility of narrowing Rotary’s programs and offerings, one that reviewed communications and messaging regarding the strategic plan, and one that looked into committee structures. The committee also discussed first-year initiative update on the programs of scale, the global membership model, a business process review, and governance reform activities, an upcoming triennial survey on the strategic plan, and the partnership with Toastmasters, among other topics.

DECISION: The Trustees thank the Strategic Planning Committee for its report.

29. 2020–21 TRF Committee Structure

Statement: The Rotary Foundation Code of Policies provides that the chairman-elect to submit a pro-posed committee structure for the following year to the Trustees for review at their October meeting. Chair-elect

Ravindran reported that he was still developing his 2020–21 committee structure but would present his plans to the Trustees at their January meeting.

DECISION: The Trustees, at the request of Chair-elect Ravindran, defer consideration of the proposed TRF Committee structure for 2020–21 until their January 2020 meeting.

30. Sunsetting Working Group Report

Statement: In decision 127, April 2019, the Trustees requested the Sunsetting Working Group to continue to investigate opportunities for streamlining peace program operations, volunteer structure, and major gifts fundraising support. The working group met by conference call in September and October 2019 to discuss the Trustees’ request. While it presented an interim report, the working group noted that more time was necessary to fully review these matters.

DECISION: The Trustees receive the interim report of the Sunsetting Working Group and look forward to receiving additional reports at future meetings.

31. Reconsideration of Rotarian Sanction

Statement: Trustee Chair-elect Ravindran requested the Trustees to consider modifying their April 2019 decision sanctioning Stephen R. Brown for actions taken in opposition to previous Trustee decisions.

DECISION: The Trustees amend their decision 98, April 2019 as follows:

98. TRF Appointments and Funding

DECISION: The Trustees agree that

[text omitted]

3. Stephen R. Brown, effective immediately, shall be ineligible to hold any TRF appointments or assignments until 1 January 2020.

32. TRF Bylaws Amendment

Statement: Noting that the 2019 Council on Legislation amended RI convention procedures by eliminating all references to delegates, electors, and ballots at future RI conventions, the general secretary suggested that the Trustees remove a sentence in the Foundation Bylaws that as a result would be very difficult to implement.

DECISION: The Trustees

1. amend TRF Bylaws Section 3.5 by striking the final sentence relating to convention voting:

Section 3.5 — Removal. [text omitted] For good and sufficient cause, and upon notice to all the trustees and the trustee concerned (who shall be given an opportunity to be heard), a trustee may be removed by the three-fourths vote of the directors of the corporate member. ~~Such removal shall be effective upon ratification of the directors' action by majority vote at the next scheduled convention of the corporate member.~~

2. in accordance with TRF Bylaws Section 9.4, requests the Board to approve this amendment.

33. Fund Development Committee Report

Statement: The Fund Development Committee met on 14–15 October 2019 in Evanston, IL, USA, and received and discussed updates from the deputy general secretary and the chief philanthropy officer, the 2020–21 worldwide comprehensive fundraising goal, annual giving trends, an update on the End Polio Now: Countdown to History campaign, an exception request to the global grant scholarship endowed fund policy, a possible name change to the Arch Klumph Society Family Circle, results from the donor events at the 2019 Hamburg Convention, a fundraising strategy for Rotary Peace Centers in Uganda, corporate social responsibility in India, an annual fund communications update, an update on building the Foundation's endowment (the 2025 by 2025 initiative), the endowment/major gift advisers, new fundraising technologies, the status of the financial management system project, an update from the Areas of Focus Major Gifts Initiatives Committee, and a report on international fundraising, among other topics.

DECISION: The Trustees

1. thank the Fund Development Committee for its report;
2. endorse the proposed 2020–21 worldwide comprehensive fundraising goal as shown in Appendix E, filed only in the official copy of these minutes;
3. request the general secretary to study the feasibility of offering legally binding pledges for amounts less than the current \$10,000 minimum, for report at the April 2020 Trustees meeting;

4. recognize the increased level of major gifts and commitments facilitated by endowment/major gift advisers, Area of Focus Major Gift Initiative Committees, and professional gift officers.

34. Rotary Peace Center—Makerere University

Statement: In decision 132 June 2019, the Trustees approved Makerere University, Kampala, Uganda, as the next Rotary Peace Center. The general secretary reported that while Rotarians have expressed interest in supporting the new Makerere peace center's operations, current Foundation policy does not permit peace centers contributions to be directed to a specific center. Noting the additional endowment contributions that will be needed to adequately fund the new peace center, the Fund Development Committee recommended that the Trustees consider approving endowed fund naming opportunities specifically for the Makerere University Rotary Peace Center.

DECISION: The Trustees approve new naming opportunities, as shown in Appendix F, filed only with the official copy of these minutes, to support fundraising efforts for the new Makerere University Rotary Peace Center.

35. Endowed Scholarship Fund Policy Exception Request

Statement: The general secretary received a policy exception request regarding an endowed scholarship fund in District 7570 (USA). Noting that an exception in this case would likely lead to exception requests from other districts with similar situations and ultimately dilute the Foundation's strategic focus, the Fund Development Committee recommended that no exception be granted.

DECISION: The Trustees

1. acknowledge District 7570's request for policy exceptions regarding the use of spendable earnings from the William E. Skelton Endowed Scholarship and the Reid Jones Endowed Scholarship; however, do not agree to grant a policy exception;
2. reaffirm that all scholarships funded by endowment earnings are subject to the terms and conditions of global grants, including Foundation review and approval;

3. reaffirm that endowment earnings used in global grants do not receive a World Fund match.

36. Arch Klumph Society Circle of Honor

Statement: The Arch Klumph Society Centennial Family Circle allows lineal family members to be named as recipients by existing Arch Klumph Society donors with new cash contributions to The Rotary Foundation starting at US\$250,000. Based on donor feedback, the Fund Development Committee recommended that the Trustees rename this recognition and expand its eligibility.

DECISION: The Trustees

1. rename the Arch Klumph Society Family Circle to Arch Klumph Society Circle of Honor and expand the eligibility to include any recipient of the Arch Klumph Society member's choosing, effective immediately;
2. agree to continue all existing Family Circle stewardship practices for the Arch Klumph Society Circle of Honor members, including listing recipient and donor names in the gallery interactive display.

37. Affinity Credit Card Royalties

Statement: Rotary Code of Policies section 35.070.2. states that all revenue received by RI from the Affinity Credit Card program shall be distributed to The Rotary Foundation. In decision 90, January 2016, the Trustees agreed to designate royalties from the Affinity Credit Card program to the PolioPlus Fund from fiscal year 2016 through 2020. The Fund Development Committee recommended the Trustees continue this allocation through the end of fiscal year 2023.

DECISION: The Trustees agree to designate Affinity Credit Card royalties to the PolioPlus Fund in fiscal years 2021 through 2023.

38. Corporate Social Responsibility in India Pilot Update

Statement: In decision 106, April 2018, the Trustees agreed to extend the Corporate Social Responsibility (CSR) in India pilot for a fourth year through 30 June 2020. The Fund Development Committee recommended the Trustees develop evaluation criteria for the pilot, including revenues, expenses, impact, administration

requirements, and user satisfaction, before their review at the April 2020 Trustees meeting.

DECISION: The Trustees

1. agree to the metrics for measuring the performance of the CSR in India pilot, as shown in Appendix G, filed only with the official copy of these minutes;
2. request the general secretary to provide an update and analysis of the performance of the CSR in India pilot at the April 2020 Trustee meeting.

39. Low-Cost Shelters and Simple Schools Pilot

Statement: In decision 43, September 2016, the Trustees approved a pilot to provide for the construction of low-cost shelters and simple schools within global grants by lifting the ban on construction for a three-year period beginning 1 January 2017 and requested the general secretary to evaluate whether to include this project type in global grants, for report at this meeting. The general secretary reported that findings of a recent comprehensive evaluation show that this project type does not fit in the global grant model structure or within any of the areas of focus.

DECISION: The Trustees

1. agree to stop accepting applications for low-cost shelters and simple schools projects beginning 1 January 2020;
2. request the Programs Committee to work with the general secretary to offer an alternative recommendation, if any, regarding low-cost shelters and simple schools at the April 2020 Trustees meeting.

40. Joint Committee on Partnerships Report

Statement: The Joint Committee on Partnerships met on 26–27 August 2019 in Evanston, IL, USA, and discussed a potential partnership with Global Partnership for Education, the potential establishment of a new Rotary program designation: Rotary Endorsed Programs, updates on the new programs of scale grant type, the RI/USAID partnership, the Institute for Economics and Peace partnership, the status of collaborating organizations, service and project partner updates, corporate cultivation, and efforts to develop new partnerships, among other topics.

DECISION: The Trustees

1. thank the Joint Committee on Partnerships for its report;
2. approve the pilot partnership concept with the Global Partnership for Education and request the general secretary to execute a memorandum of understanding with the Global Partnership for Education from 1 January 2020 through 31 December 2022;
3. defer consideration of a new program designation: “Rotary Endorsed Programs” to their April 2020 meeting and request the general secretary to consider research on scaling global grants and its intersection with Rotary-endorsed programs.

41. Resource Partnership Opportunity

Statement: The general secretary reported on the opportunity to establish a new resource partnership that would seek to improve nutrition among children under five in a yet-to-be-determined sub-Saharan Africa country.

DECISION: The Trustees

1. agree in concept to a co-financed, developed, and implemented early childhood nutritional intervention program in a sub-Saharan Africa country (to be identified by 30 June 2020) with The Power of Nutrition in cooperation with The Eleanor Crook Foundation;
2. agree to a resource partnership with The Eleanor Crook Foundation that would leverage a total of US\$2,500,000 donated in equal installments over five years as a match to The Rotary Foundation and approve the annual use of \$500,000 from unrestricted funds beginning in 2020–21 through 2024–25 for this purpose, subject to the receipt of funds from the Eleanor Crook Foundation;
3. request the general secretary to work with The Power of Nutrition and The Eleanor Crook Foundation to analyze the possible sub-Saharan Africa countries for consideration and approve a 2019–20 budget variance of \$20,000 for this purpose;
4. request the general secretary to provide an update on this proposed resource partnership for final approval at the June 2020 Trustees meeting.

42. Environmental Issues

Statement: Chair-elect Ravindran recommended that the Trustees create a special task force to study whether to add *Environment* as a new area of focus. The Trustees discussed broadening the concept by naming the potential area of focus “Environmental Issues.”

DECISION: The Trustees

1. agree to consider adding *Environmental Issues* as a new Area of Focus or adding *Environmental Issues* to an existing Area of Focus;
2. approve the creation of a task force to study this issue, comprising four trustees—one to be selected by the Trustee chair, one to be selected by the chair-elect, one to be selected by Trustee Germ, and the final trustee to be selected from among the members of the 2018–19 Areas of Focus Review Committee—and one Rotaractor to be agreed upon collectively by the chair, chair-elect, and Trustee Germ, such task force to work with the general secretary, for report to the Trustees at their April 2020 meeting;
3. authorize a 2019–20 budget variance of US\$30,000 for two in-person meetings of this task force,
4. invite the RI president to appoint a director liaison to the task force.

Note: The Trustees wished to record that this decision was decided by a unanimous vote.

43. Peace Centers Committee Report

Statement: The Rotary Peace Centers Committee met on 25–26 September 2019 in Evanston, IL, USA, and discussed the selection of 2020 Rotary Peace Fellows, the evaluation of the Rotary Peace Centers and a site visit update, a summary of events and highlights from the Rotary Peace Centers, an update on the Rotary peace strategy, the partnership with the Institute for Economics and Peace, the Rotary Peace Centers future growth plan, an update on alumni relations and a peace symposium debrief, Peace Major Gifts Initiative Committee activities, marketing and recruitment for the Rotary Peace Centers, application processing for the Peace Centers, proposals for improving the application and selection process, and strategies for improving club and district engagement, among other topics.

DECISION: The Trustees

1. thank the Rotary Peace Centers Committee for its report;
2. receive the list of finalists awarded 2020–21 Rotary Peace Fellowships, as shown in Appendix H, filed only with the official copy of these minutes;
3. amend Rotary Foundation Code of Policies sections 35.050.3., regarding the world-competitive selection process guidelines, and 25.020.5., regarding responsibilities of the District Rotary Peace Fellowship Subcommittee and the committee's chair, as shown in Appendix I.

DECISIONS 44–48

International PolioPlus Committee Report

Meeting 23–24 October 2019 in Evanston, IL, USA

44. New Partner to the Global Polio Eradication Initiative

Statement: Gavi, the Vaccine Alliance, has helped to strengthen health systems and immunization services in more than 60 countries since being founded in 2000. The International PolioPlus Committee recommended that the Trustees consider adding Gavi, the Vaccine Alliance, as a sixth partner to the Global Polio Eradication Initiative.

DECISION: The Trustees

1. agree to add Gavi, the Vaccine Alliance, as a sixth partner of the Global Polio Eradication Initiative;
2. request the International PolioPlus Committee chair to convey the final decision to members of the Global Polio Eradication Initiative Polio Oversight Board.

45. PolioPlus Code of Policies Revisions

Statement: The International PolioPlus Committee recommended the Trustees consider various amendments to the Rotary Foundation Code of Policies to better reflect current PolioPlus operations.

DECISION: The Trustees amend the Rotary Foundation Code of Policies regarding PolioPlus as shown in Appendix J, filed only with the official copy of these minutes.

46. PolioPlus Grants: Combined World Health Organization African Region (WHO/AFRO) and UNICEF Grant Request

Statement: The World Health Organization African regional office (WHO/AFRO) and UNICEF requested grants for oral polio vaccine in Cameroon, Chad, and Niger; social mobilization support in Cameroon, Chad, and Nigeria; and operational support for Cameroon, Chad, Democratic Republic of Congo, and Niger; technical assistance in Nigeria; and surveillance support in the African region.

DECISION: The Trustees

1. approve a PolioPlus grant in the amount of US\$3,729,677 to UNICEF for Oral Polio Vaccine for the following countries:

- Cameroon: \$1,557,920
- Chad: \$1,008,934
- Niger: \$1,162,823

this grant to be released in accordance with Trustee policies;

2. approve a PolioPlus grant in the amount of \$6,218,222 to UNICEF for social mobilization support for the following countries:

- Cameroon: \$778,907
- Chad: \$465,526
- Nigeria: \$4,973,789

this grant to be released in accordance with Trustee policies;

3. approve a PolioPlus grant in the amount of \$8,929,150 to WHO for operational support for the following countries:

- Cameroon: \$1,688,460
- Chad: \$1,808,300
- DR Congo: \$3,416,510
- Niger: \$2,015,880

this grant to be released in accordance with Trustee policies;

4. approve a PolioPlus grant in the amount of \$491,153 to UNICEF for technical assistance in Nigeria, this

grant to be released in accordance with Trustee policies;

5. approve a PolioPlus grant in the amount of \$6,305,150 to WHO for surveillance support in the African region, this grant to be released in accordance with Trustee policies;
6. authorize the general secretary to execute agreement letters with WHO and UNICEF to convey the funds on a scheduled basis. WHO and UNICEF will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
7. note that these are one-year grants that must be fully expended by 31 December 2020, or one year after the transfer of funds to the grantee, whichever comes later;
8. note that these grants, if fully expended, will increase total PolioPlus grants as follows:
 - African Region from: \$210,706,343 to \$217,011,493;
 - Cameroon from: \$21,807,182 to \$25,832,469;
 - Chad from: \$46,553,501 to \$49,836,261;
 - DR Congo from: \$79,844,806 to \$83,261,316;
 - Niger from: \$28,722,208 to \$31,900,911;
 - Nigeria from: \$268,075,097 to \$273,540,039.

47. PolioPlus Grants: Combined World Health Organization Eastern Mediterranean Region (WHO/EMRO) and UNICEF Grant Request

Statement: The World Health Organization Eastern Mediterranean regional office (WHO/EMRO) and UNICEF requested grants for social mobilization support in Afghanistan and Pakistan; and operational support in Afghanistan and Somalia.

DECISION: The Trustees

1. approve a PolioPlus grant in the amount of US\$7,060,948 to UNICEF for social mobilization support in the following countries:

- Afghanistan: \$2,225,569
- Pakistan: \$4,835,379

this grant to be released in accordance with Trustee policies;

2. approve a PolioPlus grant in the amount of \$6,965,700 to WHO for operational support in the following countries:

- Afghanistan: \$2,401,080
- Somalia: \$4,564,620

this grant to be released in accordance with Trustee policies;

3. authorize the general secretary to execute agreement letters with WHO and UNICEF to convey the funds on a scheduled basis. WHO and UNICEF will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
4. note that these are one-year grants that must be fully expended by 31 December 2020, or one year after the transfer of funds to the grantee, whichever comes later;
5. note that these grants, if fully expended, will increase total PolioPlus grants as follows:
 - Afghanistan from: \$176,276,904 to \$180,903,553;
 - Pakistan from: \$230,829,115 to \$235,664,494;
 - Somalia from: \$48,179,318 to \$52,743,938.

48. PolioPlus Grants: World Health Organization mOPV2 Stockpile Grant Request

Statement: The World Health Organization requested a grant for the replenishment of the mOPV2 vaccine stockpile.

DECISION: The Trustees

1. approve a PolioPlus grant in the amount of US\$10,300,000 to WHO for the replenishment of the mOPV2 stockpile;
2. authorize the general secretary to execute an agreement letter with WHO. WHO will apply the

funds to the appropriate project under such controls and conditions as the agreement specifies;

3. note that this is a one-year grant that must be fully expended by 31 December 2020;
4. note that this grant, if fully expended, will bring the total PolioPlus grants to WHO/Vaccine to \$12,393,323.

49. Report on Allegations

Statement: To facilitate the work of the Stewardship Committee, and in accordance with the Rotary Foundation Code of Policies, the Trustees receive semi-annual updates on stewardship allegations, investigations, and litigation.

DECISION: The Trustees

1. suspend the Rotary E-Club of Magnum, District 3012 (India), from participation in Rotary grants until 1 November 2024 and require a full return of funds by 31 December 2019, for report to the January 2020 Trustees meeting;
2. suspend District 3262 (India), including all member clubs, from participation in Rotary grants until all stewardship issues are resolved, and agree that the district shall fund a Cadre audit of the eight open global grants;
3. appoint Special Advisers Surendra Bommireddy and Debasish Mitra to assist District 3262 to enhance its stewardship procedures, for report at the April 2020 Trustees meeting;
4. suspend the Rotary Club of La Romana, District 4060 (Dominican Republic) and District 7810 (USA and Canada) from participation in Rotary grants until the completion of all audit requirements, including the return of US\$17,160;
5. suspend Rotarians Robert Chagrasulis, Julie Bernard, Cynthia Richendollar, Martha Victoria, Mina Halpern, and Cecilio De la Rosa from participation in Rotary grants until 1 November 2020;
6. suspend Rotarian Moises Sifren Juan and the cooperating organization, Hospital El Buen

Samaritano, from participation in Rotary grants until 1 November 2024 and request the RI Board to request the Rotary Club of La Romana Rio Dulce to terminate the membership of Moises Sifren Juan for breaching Rotary Foundation stewardship policies;

7. receive the status report on District 9212 (Kenya, Ethiopia, South Sudan), thank the district for its repayment and its efforts to ensure strong stewardship, and extend the appointment of Special Adviser PDG Francis Tusubira until 30 November 2020;

8. receive the report on the PolioPlus financial reviews and request the general secretary to share the reports with the IPPC.

50. Report on TRF Cadre of Technical Advisers

Statement: Rotary Foundation Code of Policies section 34.030.1. requires the general secretary to provide an annual report on the activities of the Rotary Foundation Cadre of Technical Advisers. The general secretary reported on the Cadre's efforts to support Rotary Grants during 2018–19 and noted that the Cadre completed 363 assignments—including 223 site visits and 140 desk reviews—and evaluated Foundation grants valued at over US\$57.8 million in total project funding. The Cadre also reported on planned activity for the 2019–20 Rotary year, including upgrading Cadre functionality in the Rotary grants software, implementation of the Cadre's long term plan, enhancing and expanding learning opportunities, and training in conjunction with the Honolulu and Taipei conventions.

DECISION: The Trustees receive the general secretary's report on the activities of the Rotary Foundation Cadre of Technical Advisers and on the development of the Cadre's long-term plan.

51. Rotary Foundation Financial Review

Statement: To ensure that the Trustees are fully aware of the status of Foundation finances before they consider proposed decisions with potential financial impact, the Rotary Foundation Finance Committee chair reviews the current status of Foundation finances with the Trustees.

DECISION: The Trustees thank Trustee Webb for his review of Rotary Foundation finances.

52. Finance Committee Report

Statement: The RI and TRF Finance Committees met jointly on 16 October 2019 via webinar, and on 28 October 2019 in Evanston, IL, USA, and discussed the audit review for fiscal year 2019, the August dashboard review for fiscal year 2020, Finance Committee goals, membership assumptions used in the 2019–20 budget preparations, and a proposed simplified funding model policy, among other topics.

DECISION: The Trustees

1. thank the Finance Committee for its report;
2. amend the Rotary Foundation Code of Policies regarding the TRF Funding Model and Operating Reserve Policies as shown in Appendix K, filed only with the official copy of these minutes;
3. request the general secretary to update the Rotary Foundation Funding model materials accordingly;
4. request an update on the Finance Committee goals at the January 2020 Trustees meeting.

53. Audit Committee Report

Statement: The Audit Committee met on 16–17 October 2019 in Evanston, IL, USA, and discussed recently completed audits and auditing service activities, management action plans, a review of the RI and Foundation drafted audited financial statements for 2018–19, the external auditor’s report for 2018–19, and the status of Rotary institute finances reporting, among other topics.

DECISION: The Trustees

1. receive the auditors independent report on The Rotary Foundation’s audited financial results for 2018–19, as presented at this meeting;
2. requests the general secretary to publish an annual report in accordance with the TRF Bylaws;
3. reaffirms its decision 160, June 2017, to note the engagement of Deloitte to audit The Rotary Foundation’s financial statements for fiscal year 2019–20.

54. Public Benevolent Institution in Australia

Statement: In decision 9, August 2018, the Trustees requested the general secretary to study the possible formation of a public benevolent institution in Australia that would help expand Rotary’s philanthropic reach to local corporate donors, provide tax benefits to local donors, and increase the number, size, and scope of Rotary Foundation in Australia. The general secretary, in consultation with local Rotarians, presented a proposal to the Trustees.

DECISION: The Trustees agree to pursue the creation of a Public Benevolent Institution in Australia and thank Rotarian Louis A. Johnson for providing his assistance and analysis of the matter.

55. Proposed Changes to RI Resolutions on Financial Accounts and Services

Statement: The RI Resolutions on Financial Accounts and Services delegates authority to specific staff members with regard to the establishment and operation of RI’s bank accounts. With recent staffing changes, amendments to the resolution were necessary.

DECISION: The Trustees amend the RI Resolution on Financial Accounts and Services, as shown in Appendix L, filed only with the official copy of these minutes.

56. Investment Committee Update

Statement: The Investment Committee met via webinar on 14 August 2019 and discussed the current asset allocation fund, manager allocations and investment opportunities, and an update on investment performance, among other topics.

DECISION: The Trustees thank the Investment Committee for its report.

2019–20 Budget Review

- The approved 2019–20 Rotary Foundation’s budget.

2019–20 Budget

Revenues:	US\$385,502,000
Program Awards:	304,310,000
Program Operations	21,727,000
Operating Expenses	36,276,000
Total Expenses:	362,313,000

**Net total of revenue and reserve
funding over expenses: 23,189,000**

- Decisions taken at this meeting, impacting future years:

	<u>2019–20</u>	<u>2020–21</u>	<u>2021–22</u>
<u>Revenues</u>			
Dec. 41 Resource Partnership Opportunity	-	500,000	500,000
Total Revenues:	\$0	\$500,000	\$500,000
<u>Program Awards</u>			
Dec. 41 Resource Partnership Opportunity	-	1,000,000	1,000,000
Total Program Awards:	-	\$1,000,000	\$1,000,000
<u>Expenses</u>			
Dec. 41 Resource Partnership Opportunity	20,000	15,000	15,000
Dec. 42 Environ. as New Area of Focus	30,000	-	-
Total Expenses:	\$50,000	\$15,000	\$15,000
Net Surplus/ (Deficit):	\$(50,000)	\$(515,000)	\$(515,000)

Adjournment

The foregoing is a true record of the proceedings at the fourth meeting of the 2019–20 Rotary Foundation Trustees held on 28–30 October 2019, in Evanston, IL, USA.

Gary C. K. Huang, Chair
The Rotary Foundation

Andrew McDonald
Secretary of the Meeting

ATTEST:

John Hewko
General Secretary, RI

APPENDIX A

SUMMARY OF DECISIONS TAKEN ON BEHALF OF THE TRUSTEES (Decision 20)

TRF Cadre of Technical Advisers

- The cadre reviewed 102 grants, including 39 interim monitoring visits, seven random audits, seven routine audits, three targeted audits, and 46 technical reviews.

PolioPlus Partner Grants

- US\$274,732 of PolioPlus Partners funding for social mobilization activities in Mali;
- \$50,136 of PolioPlus Partners funding for social mobilization activities in Nepal.

Foundation Programs

- 590 global grants awarded for a total of \$39,561,109 in World Fund;
- 258 district grants awarded for a total of \$20,782,678 in DDF.

Waivers

- **Global Grant 1875501:** Bwindi Skills Lab – Advancing Nursing Education in Southwestern Uganda.
- **Districts/Clubs:** Rotary Clubs of Reno, NV, USA (District 5190) and District 9211 (Uganda)
- **Project Description:** The Bwindi Skills Lab will be an addition to the Uganda Nursing School Bwindi located in Buhoma, Uganda. This grant proposes to furnish and equip the Bwindi Skills Lab being built by others. Equipment provided through this global grant will enhance the interactive learning experiences of those included in the specialty training programs. In addition, four faculty members from the Uganda Nursing School will travel to the University of Nevada Orvis School of Nursing (Reno, Nevada, USA) for a two-week intensive training and mentorship with University of Nevada Orvis School of Nursing faculty. The application also includes a proposal to educate two nurses in a Masters degree in Nursing Science level at Uganda Christian University in Kampala. Waiver granted by 2018–19 Trustee Chair Brenda Cressey to permit in-country graduate studies for these nursing students should the application be approved.
- **Global Grant 1988022:** Scholarship for Rani Butler Kulkarni
- **Districts/Clubs:** District 9810 (Australia) and District 7230 (New York, USA)
- **Project Description:** The sponsors requested a scholarship for Ms. Kulkarni to study health law, which is not eligible for global grant funding. However, District 9810 assured Ms. Kulkarni that she had received the scholarship prior to receiving a decision from The Rotary Foundation. Waiver granted by Trustee Chair Gary Huang to allow District 9810 to use \$30,000 in DDF to fund a scholarship for Ms. Kulkarni.

Simple School Pilot Waivers

Waivers were granted to permit construction of more than three classrooms for these simple school projects.

- **Global Grant 1872642:** Nkrankrom Elementary School in Tain District built by Sunyani East Rotary Club
- **Districts/Clubs:** Rotary Club of Sunyani East, Ghana (District 9102) and Rotary Club of Columbia Capital, SC, USA (7770)
- **Project Description:** To provide an elementary school that has six classrooms, one staff office, one storage room, one library, and one multipurpose room in Ghana.
- **Global Grant 1871548:** Soronoase Kwaeidenden Elementary School in Tain District of Brong Ahafo Region of Ghana
- **Districts/Clubs:** Rotary Club of Sunyani East, Ghana (District 9102) and Rotary Club of Key Biscayne, FL, USA (District 6990)
- **Project Description:** To provide an elementary school that has six classrooms, one staff office, one storage room, one library, and one multipurpose room in Ghana.
- **Global Grant 1873073:** Sam Owor Memorial School
- **Districts/Clubs:** Rotary Club of Kampala-East, Uganda (District 9211) and Rotary Club of Greater Huntsville, AL, USA (District 6860)
- **Project Description:** To provide seven new classrooms, two offices, a staff room, a store room, and latrines to build the Sam Owor Memorial School.

- **Global Grant 1978144:** Shree Chandeshwori School Re-Construction Project (Nepal)
- **Districts/Clubs:** Rotary Club of Dhulikhel, Nepal (District 3292) and Rotary Club of Arlington, TX, USA (District 5790)
- **Project Description:** To provide five new classrooms to the Shree Chandeshwori Secondary School in Sunkoshi VDC-7, Nepal.

- **Global Grant 1978872:** Every Child Matters—Help us build a preschool for the children of scavengers in Payatas Dump
- **Districts/Clubs:** District 3780 (Nepal) and Rotary Club of Camberley, England (District 1145)
- **Project Description:** To provide a four classroom Simple School to underprivileged preschoolers in the area of the Payatas and Rodriguez, Rizal rubbish dump in the Philippines.

- **Global Grant 1864070:** High School Classrooms at Kalala Learning Village (Ethiopia)
- **Districts/Clubs:** Rotary Club of Addis Ababa Arada, Ethiopia (District 9212) and Rotary Club of College Park (Orlando), FL, USA (District 6980)
- **Project Description:** to provide four new classrooms to the Kalala Learning Village in Addis Ababa, Ethiopia.

APPENDIX B

AMENDMENTS TO THE ROTARY FOUNDATION CODE OF POLICIES REGARDING GUIDELINES FOR SPONSORSHIPS FOR RI MEETINGS, EVENTS, PROJECTS AND PROGRAMS (Decision 22)

60.130. Guidelines for Sponsorship of RI Meetings, Events, Projects and Programs

The Board, acknowledging that RI meetings, events, projects and programs are supported in part through sponsorships by business entities and governmental agencies, has adopted the following terms for acceptance of sponsorship of RI meetings, events, projects and programs:

[text omitted]

10. All sponsorship proposals, whether obtained by RI or by a local organizing entity, shall require the approval of the general secretary in consultation with the president (when known) who presides over the convention. Such approval shall include but not be limited to the following aspects of each sponsorship proposal:

- a) appropriateness of the sponsor;
- b) nature of the sponsorship plan;
- c) extent of the sponsorship relationship;
- d) share of the sponsorship revenue between RI and any local organizing entity;
- e) nature of the sponsorship recognition.

[text omitted]

13. First aid/medical sponsorships: The specifics and details involved with a medical/first aid sponsor must be approved by the general secretary, in consultation with the president (when known) who presides over the convention, at least three months before the meeting, event, project, or program to ensure that the sponsoring organization can comply with RI's contractual requirements, including but not limited to insurance and indemnification requirements. First aid/medical sponsors sent to the general secretary later than three months before the meeting, event, project, or program will not be considered.

14. Internet sponsorships: The specifics and details involved with an internet sponsor must be approved by the general secretary, in consultation with the president (when known) who presides over the convention, at least

three months before the meeting, event, project, or program to ensure that the sponsoring organization can provide the internet services RI requires at its events and also comply with RI's contractual requirements, including but not limited to insurance and indemnification requirements. Internet sponsors sent to the general secretary later than three months before the meeting, event, project or program will not be considered.

[text omitted]

APPENDIX C

2020–21 ANNUAL GOALS FOR ROTARY INTERNATIONAL AND THE ROTARY FOUNDATION (Decision 24)

Together, we see a world where people unite and take action and create lasting change—across the world, in our communities, and in ourselves.

GOALS FOR PRIORITY 1 – INCREASE OUR IMPACT

1. Eradicate polio and highlight Rotary’s role.
2. Increase contributions to the Annual Fund and PolioPlus while building the Endowment Fund to \$2.025 billion by 2025.
3. Improve the measurable impact of district grants, global grants, PolioPlus and the Rotary Peace Centers.
4. Build new partnerships, including opportunities with government agencies, to enhance the global footprint of humanitarian projects.

GOALS FOR PRIORITY 2 – EXPAND OUR REACH

5. Increase and diversify participation by starting new and innovative clubs and participant engagement channels, and by attracting new members in our existing clubs.
6. Increase the number of female members, members under 40, and Rotaractors joining Rotary.
7. Build awareness of Rotary and Rotarians as People of Action.

GOALS FOR PRIORITY 3 – ENHANCE PARTICIPANT ENGAGEMENT

8. Enhance the engagement among Interact, Rotaract and Rotary club members and other Rotary participants.
9. Increase collaboration between all participants, in particular between Rotary clubs and Rotaract clubs.

GOALS FOR PRIORITY 4 – INCREASE OUR ABILITY TO ADAPT

10. Implement adjustment to our volunteer leadership structure.
11. Focus and potentially narrow our program efforts.

APPENDIX I

AMENDMENTS TO THE ROTARY FOUNDATION CODE OF POLICIES REGARDING THE WORLD-COMPETITIVE SELECTION PROCESS GUIDELINES AND RESPONSIBILITIES OF THE DISTRICT ROTARY PEACE FELLOWSHIP SUBCOMMITTEE (Decision 43)

25.020.5. District Rotary Peace Fellowship Subcommittee Chair and District Rotary Peace Fellowship Subcommittee

Purpose

The Rotary Peace Fellowship subcommittee chair is responsible for leading The District Rotary Peace Fellowship Subcommittee.

The District Rotary Peace Fellowship Subcommittee is responsible for promoting and encouraging participation in the Rotary Peace Centers program, recruiting, supporting, and endorsing candidates for the Rotary Peace Fellowship.

In appointing members of the district Rotary Peace Fellowship subcommittee, preference should be given to Rotarians who have experience with a Rotary Peace Fellowship, speak a second language, and have professional expertise in peace and conflict resolution.

To avoid the appearance of a conflict of interest, Rotary Peace Centers committee members and volunteer readers for the Rotary Peace Fellowship are not permitted to serve concurrently as a District Rotary Peace Fellowship Subcommittee Chair or serve on a district Rotary Peace Fellowship Subcommittee.

Duties and Responsibilities

The District Rotary Peace Fellowship Subcommittee chair shall:

- a) Complete all trainings related to this role.
- b) Serve as the main point of contact for Rotary Peace Fellowship candidates.
- c) Appoint the District Rotary Peace Fellowship Subcommittee. In appointing members of the District Rotary Peace Fellowship subcommittee, preference should be given to Rotarians who have experience with the Rotary Peace Fellowship and those who have professional expertise in the field of peace and development. To avoid the appearance of a conflict of interest, Rotary Peace Centers committee members and volunteer readers for the Rotary Peace

Fellowship are not permitted to serve as a District Rotary Peace Fellowship Subcommittee Chair or serve on a district Rotary Peace Fellowship Subcommittee in the same application cycle in which they serve as a committee member or a volunteer reader.

- d) Serve as the liaison between the District Rotary Peace Fellowship Subcommittee and Rotary International.
- e) Recruit candidates by promoting the Rotary Peace Centers program and highly encouraging club involvement.
- f) Support candidates by providing suggestions to enhance application quality.
- g) Interview candidates to determine which candidates should be endorsed.
- h) Submit endorsement decisions on behalf of the District Rotary Peace Fellowship Subcommittee for all of the district's candidates.

The District Rotary Peace Fellowship Subcommittee shall:

- a) Serve as a district expert and resource on all Rotary Peace Fellowships
- a) Complete all trainings related to this role.
- b) Recruit candidates by promoting the Rotary Peace Centers program and highly encouraging club involvement.
- c) Support candidates by providing suggestions to enhance application quality.
- d) Interview candidates to determine which candidates should be endorsed.
- e) Serve as a district expert and resource on all Rotary Peace Fellowships.
- b) Distribute applications to potential Rotary Peace Fellows and select qualified applicants
- e) Conduct orientation for all Rotary Peace Fellowship recipients before their departure or upon their arrival.
- d) Establish a selection committee
- f) Work with the district alumni chair to identify peace fellows and involve them in district alumni activities.

* * * * *

35.050.3. World-Competitive Selection Process

Guidelines

- a. Each master's and certificate application will be read by a minimum of four readers: one reader from the applicant's first university preference and three Rotary readers, including at least one Rotary Peace Centers (RPC) Committee member.
- b. These applications will be provided to the readers prior to the selection committee meeting.
- c. The Rotary readers will evaluate each assigned application using The Rotary Foundation criteria of commitment to peace, leadership qualities, and compatibility of the applicant's objectives with the Rotary Foundation's objectives. The Rotary readers will provide their scores and comments on each applicant to the general secretary by the deadline determined by the general secretary.
- d. In the case of the master's degree applications, the university readers will evaluate the first and second preference applications for ~~each~~ their center; within the top 200 applications as determined by the Rotary readers' scores using the university's own academic criteria, fit with center, and Rotary scores and comments. University readers will be given access to all of their first and second preference qualified applications. However, they must justify any choice below the top 200 threshold in advance of selection meeting. Each center will submit its scores and comments to the general secretary and conditionally select its top eight candidates from the top 200 master's degree candidates. This list will be shared with the RPC Committee prior to the selection meeting. Members of the RPC Committee will evaluate these candidates and may advocate the selection of the remaining two vacancies at each center from the remaining pool of candidates.
- e. In the case of the certificate applications, after receiving the scores of the Rotary readers the university reader will evaluate all applications on a rolling basis using the university's own academic criteria, fit with center, and Rotary scores and comments. The center will submit its scores and comments to the general secretary and compile a list of its top 20 candidates per session. This list will be shared with the RPC Committee prior to the selection meeting. Members of the RPC Committee will evaluate these candidates and may advocate the selection of candidates for the remaining vacancies in each session.
- f. At the RPC Committee meeting, discussion among Rotarians and university representatives will result in consensus on the final list of up to 100 candidates so that each master's degree program has ten Fellows and ~~four~~ six alternates and each certificate session has up to 25 fellows and ~~six~~ eight alternates.
- g. Centers are encouraged to forward the name of any exceptional, non-selected candidates to the applicant's second university preference so that the second preference university may consider including that applicant on its list.
- h. Once the RPC Committee has finalized the selection, the list of recommended master's degree and certificate finalists will be submitted to the Trustee chairman for final approval

INDEX

All references are to decision numbers unless otherwise noted

-A-

Affinity credit card royalties, 37
Agenda, tentative future, 23
Allegations, report on, 49
Annual goals, 24 (App. C)
Arch Klumph Society circle of honor, 36
Audit committee report, 53
Australia, public benevolent institution in, 54

-B-

Bylaws amendment, TRF, 32

-C-

Cadre of technical advisers, report on TRF, 50
Circle of honor, Arch Klumph Society, 36
Code of policies, updates to the Rotary Foundation, 27 (App. D*)
Code of policies revisions, polioplus, 45 (App. J*)
Committee report
audit, 53
finance, 52 (App. K*)
fund development, 33 (App. E*)
international polioplus, 44–48 (App. J*)
investment, 56
joint committee on partnerships, 40
Peace centers, 43 (Apps. H*, I)
strategic planning, 28
Committee structure, proposed TRF, 29
Communications from the RI Board, 22 (App. B)
Credit card royalties, affinity, 37
CSR in India pilot update, 38 (App. G*)

-D-

Decisions taken on behalf of the Trustees, 20 (App. A*)

-E-

Election of officers, 26
Environmental issues, 42

-F-

Finance committee report, 52 (App. K*)

Financial accounts and services, proposed changes to RI resolutions on, 55 (App. L*)
Financial review, Rotary Foundation, 51
Fund development committee report, 33 (App. E*)

-G-

General secretary, report of the, 21
Global grant scholarship endowed fund policy exception, 35
Global polio eradication initiative, new partner to the, 44

-I-

Investment committee update, 56

-J-

Joint committee on partnerships report, 40

-L-

Low-cost shelters and simple schools, 39

-M-

Makerere university, Rotary peace center, 34 (App. F*)
Meeting dates, Trustees, 25
Minutes of the June and August 2019 meeting, 19

-O-

Officers, election of, 26

-P-

Partnership opportunity, resource, 41
Peace centers committee report, 43 (Apps. H*, I)
Pilot update, CSR in India, 38 (App. G*)
Policy exception, global grant scholarship endowed fund, 35
Polio eradication initiative, new partner to the global, 44
Polioplus code of policies revisions, 45 (App. J*)
Polioplus grants
WHO African region UNICEF grant request, 46
WHO Eastern Mediterranean

region and UNICEF grant request, 47
WHO mOPV2 stockpile grant request, 48
Public benevolent institution in Australia, 54

-R-

Report of the general secretary, 21
Report on allegations, 49
Resource partnership opportunity, 41
RI resolutions on financial accounts and services, proposed changes to, 55 (App. L*)
Rotarian sanction, reconsideration of, 31
Rotary Foundation
code of policies, updates to the, 27 (App. D*)
financial review, 51
Rotary peace center, makerere university, 34 (App. F*)

-S-

Simple schools, low-cost shelters, 39
Strategic planning committee report, 28
Sunsetting working group report, 30

-T-

TRF
bylaws amendment, 32
cadre of technical advisers, report on, 50
committee structure, proposed, 29
Trustee meeting dates, 25

-W-

WHO
African region UNICEF grant request, polioplus grants, 46
Eastern Mediterranean region UNICEF grant request, 47
mOPV2 stockpile grant request, 48

* Filed only with the official copy of these minutes